



Malcolm Findlay BSL 33560
East Gippsland Building Surveyors.
P.O. Box 889
301 Main Street
BAIRNSDALE
VIC 3875
Office: 0458 564 141

To be Completed by the Owner

BUILDING PERMIT SERVICE

Appointment of Building Surveyor by the Owner

Please complete and sign the statement below; so that we can issue your Building Permit, carry out inspections, and issue either an Occupancy Permit or a Final Inspection Certificate for your new building project. We will provide the Local Council with a copy of the Building Permit, approved plans and documents for their records.

We invite you to visit our website (www.egbs.com.au) or to give us a call in office, if you have any queries about our Services.

I, (Name of Owner),
appoint **East Gippsland Building Surveyors** as the relevant building surveyor pursuant to section 78 of the Building Act 1993; for the purpose of issuing a Building Permit, carrying out Building Inspections and producing either an Occupancy Permit or a Final Inspection Certificate after completed works, for the purposed building work at:
Site Address:

Signature:

Date:

Authorisation to Act as an Agent of the Owner

Please complete and sign the statement below; which will allow your nominated agent to submit an application for a Building Permit on your behalf.

We will provide you with a copy of the Building Permit to allow you to begin construction.

A copy of the Occupancy Permit or the Final Inspection Certificate will be supplied upon the completion of all building works.

I, (Name of Owner),
authorise
..... (Name of Builder, Architect, Designer or Agent) to act as my agent
pursuant to Section 240 of the Building Act 1993, for the purpose of submitting an application for a Building Permit and/or an Occupancy Permit to the relevant Building Surveyor.
For the proposed building works at:
Site Address:

Signature:

Date: